



MANCHESTER
CYCLING ACADEMY

ABC Sports Learning Ltd/Manchester Cycling Academy

Risk Assessment Policy

1. Policy Statement

The purpose of this Risk Assessment Policy is to establish a comprehensive framework for identifying, assessing, and managing risks associated with the operations of ABC Sports Learning Ltd/ Manchester Cycling Academy. This policy applies to all staff, volunteers, participants, and stakeholders involved in cycling coaching and education activities.

For each risk identified there should be a judgement on the level of risk and likelihood as well as some general measures set out to control this risk although this list should not be viewed as exhaustive. The provider must undertake site-specific risk assessments which are checked at the beginning of each session. All risks undertaken during 'on road' training and supervised trips are taken in the belief that they will decrease future risks to riders and provide realistic and relevant experience.

2. Definitions

Risk: The possibility of an event occurring that could have an adverse impact on ABC Sports Learning Ltd/ Manchester Cycling Academy's objectives, participants, staff, or reputation.

Risk Assessment: The process of identifying, evaluating, and prioritising potential risks.

Risk Management: The process of implementing measures to mitigate, monitor, and control identified risks.

3. Risk Assessment Process

3.1 Identification of Risks: ABC Sports Learning Ltd/ Manchester Cycling Academy will proactively identify potential risks associated with its cycling coaching and education activities. This will include hazards related to cycling routes, equipment, participant abilities, weather conditions, and facilities.

3.2 Risk Evaluation: Identified risks will be assessed based on their likelihood of occurrence and potential consequences. Risks will be categorised as low, medium, or high based on this assessment.

3.3 Risk Prioritisation: Risks will be prioritised based on their potential severity and the likelihood of occurrence. This will help allocate resources for risk management effectively.

3.4 Risk Mitigation Strategies: For each identified risk, ABC Sports Learning Ltd/ Manchester Cycling Academy will develop appropriate mitigation strategies. These strategies may include altering routes,

modifying coaching techniques, providing protective equipment, or implementing emergency response protocols.

4. Implementation of Risk Management

4.1 Preventive Measures: ABC Sports Learning Ltd/ Manchester Cycling Academy will implement preventive measures to reduce the likelihood of identified risks. These measures may involve proper training for coaches, maintaining cycling equipment, conducting regular safety briefings, and promoting adherence to traffic rules.

4.2 Emergency Response: ABC Sports Learning Ltd/ Manchester Cycling Academy will establish clear emergency response procedures in the event of accidents, injuries, or other unforeseen incidents. All staff and participants will be educated about these procedures and their respective roles.

4.3 Participant Safety: Ensuring the safety of participants is a priority. ABC Sports Learning Ltd/ Manchester Cycling Academy will conduct thorough assessments of participants' cycling abilities and assign appropriate cycling routes and activities accordingly.

4.4 Documentation: All risk assessments, mitigation strategies, and incident reports will be thoroughly documented. This documentation will assist in continuous improvement and future planning.

5. Monitoring and Review

5.1 Regular Reviews: The Risk Assessment Policy will be reviewed periodically to ensure its effectiveness and relevance. Changes in coaching methods, regulations, or external conditions will trigger a review.

5.2 Incident Analysis: Whenever an incident occurs, ABC Sports Learning Ltd/ Manchester Cycling Academy will conduct a detailed analysis to understand the causes and effectiveness of risk management strategies. Lessons learned will be incorporated into future risk assessments.

6. Training and Awareness

6.1 Staff Training: All staff and volunteers involved in cycling coaching and education activities will receive training on risk assessment, mitigation strategies, and emergency response protocols.

6.2 Participant Education: Participants will be educated about the importance of safety, adherence to rules, and their responsibilities in maintaining a safe cycling environment.

7. Communication

7.1 Stakeholder Communication: ABC Sports Learning Ltd/ Manchester Cycling Academy will communicate its Risk Assessment Policy to all stakeholders, including staff, participants, parents/guardians, and regulatory bodies.

8. Continuous Improvement

ABC Sports Learning Ltd/ Manchester Cycling Academy is committed to continuously improving its Risk Assessment Policy and practices. Feedback from staff, participants, and incident analyses will guide updates to the policy to ensure the highest level of safety in all cycling coaching and education activities.

9. Policy Approval

This Risk Assessment Policy has been approved by the Executive Board of Manchester Cycling Academy and will be effective from the date of approval.

10. Review Date

This policy will be reviewed annually or as deemed necessary by ABC Sports Learning Ltd/ Manchester Cycling Academy management.

Signature:

A handwritten signature in black ink that reads "Stefan Hopewell." followed by a horizontal line underneath.

Stefan Hopewell
Director

Review

This policy will be reviewed on Aug 31st 2025